



June 20, 2013

Tuition and Fees Addendum

This addendum is part of the 2013 Student Catalog version that became effective March 1, 2013

TUITION

A student's total tuition for a given Term is determined by multiplying the number of clock hours for which the student is registered at the end of the drop/add period by the tuition rate in effect at the time the student enrolled in school. All payment arrangements must be discussed with the Business Office prior to Registration.

Book charges range from \$400 to \$1,214 per term depending on the program and courses taken in that term.

Commercial Refrigeration, Heating and Air Conditioning Tuition	\$18,035
Electrician Tuition	\$11,532
Lab Assistant, EKG Technician/Phlebotomist	\$12,095
Medical Assisting	\$11,167
Medical Billing and Coding	\$11,685
Massage Therapy	\$12,999

GUARANTEED TUITION PLAN

Students in continuous enrollment will be guaranteed the Tuition rate and Program Fee rate in effect at the time of their initial class start date for the remainder of their programs. Students who leave school for any reason and later return will re-enter at the then current Tuition rate and Program Fee rate and catalog. This guarantee does not apply to school fees or to books and supplies.

PROGRAM FEES

Program fees represent an adjustment to the basic tuition and reflect the cost of the specialized facilities, equipment, materials, instruction, or other circumstances required to offer a program. Program fees are assessed each term to students enrolled in certain programs as an additional charge based on enrollment status and are payable in full at Registration.

***One Time Book Fees**

<i>Commercial Refrigeration, Heating and Air Conditioning</i>	<i>\$400</i>
<i>Electrician</i>	<i>\$700</i>
<i>Lab Assistant, EKG Technician/Phlebotomist</i>	<i>\$804</i>
<i>Medical Assisting</i>	<i>\$1,065</i>
<i>Medical Billing and Coding</i>	<i>\$1,214</i>

Student Tuition Recovery Fund:

Electrician	\$6.00
Medical Assistant	\$5.50
Medical Biller/Coder/ Office Specialist	\$6.00
Lab Assistant, EKG Technician/Phlebotomist	\$6.00
Commercial Refrigeration, Heating & Air Conditioning	\$9.00
Massage Therapy	\$6.50

Other Fees:

Registration Fee	\$50
Program Change Fee	\$100
Returned Check Fee	\$25 per item
Late Payment Fee	\$25 per occurrence
Transcript Fee (issued only upon written request and if all financial obligations have been fulfilled)	\$10
Replacement Diploma Fee	\$10



The following are the tuition and charges incurred for enrollment for any student that enrolled at Institute for Business & Technology AFTER to June 19, 2013:

Book charges range from \$400 to \$1,214 per term depending on the program and courses taken in that term.

Commercial Refrigeration, Heating and Air Conditioning	\$14,027.22
Electrician	\$13,604.00
Lab Assistant, EKG Technician/Phlebotomist	\$12,095.00
Medical Assisting	\$11,167.00
Medical Billing and Coding	\$11,685.00
Massage Therapy	\$12,999.00

GUARANTEED TUITION PLAN

Students in continuous enrollment will be guaranteed the Tuition rate and Program Fee rate in effect at the time of their initial class start date for the remainder of their programs. Students who leave school for any reason and later return will re-enter at the then current Tuition rate and Program Fee rate and catalog. This guarantee does not apply to school fees or to books and supplies.

PROGRAM FEES

Program fees represent an adjustment to the basic tuition and reflect the cost of the specialized facilities, equipment, materials, instruction, or other circumstances required to offer a program. Program fees are assessed each term to students enrolled in certain programs as an additional charge based on enrollment status and are payable in full at Registration.

OTHER FEES

<i>Commercial Refrigeration, Heating and Air Conditioning</i>	<i>\$400</i>
<i>Electrician</i>	<i>\$800</i>
<i>Lab Assistant, EKG Technician/Phlebotomist</i>	<i>\$804</i>
<i>Medical Assisting</i>	<i>\$1,065</i>
<i>Medical Billing and Coding</i>	<i>\$1,214</i>

Student Tuition Recovery Fund:

Electrician	\$7.00
Medical Assistant	\$5.50
Medical Biller/Coder/ Office Specialist	\$6.00
Lab Assistant, EKG Technician/Phlebotomist	\$6.00
Commercial Refrigeration, Heating & Air Conditioning	\$7.00
Massage Therapy	\$6.50

Other Fees:

Registration Fee	\$50
Program Change Fee	\$100
Returned Check Fee	\$25 per item
Late Payment Fee	\$25 per occurrence
Transcript Fee (issued only upon written request and if all financial obligations have been fulfilled)	\$10
Replacement Diploma Fee	\$10